



CEMENT CORPORATION OF INDIA LIMITED
BOKAJAN CEMENT FACTORY

No.BKO/HR/SHW-ICC/2025 / 108

Date: 17.12.2025

CIRCULAR

CONSTITUTION OF INTERNAL COMPLAINTS COMMITTEE (ICC)

(Sexual Harasment of Women at workplace (Prevention, Prohibition and Redressal Act, 2013))

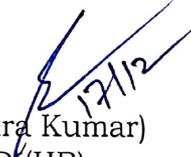
This has reference to our previous circular dated 03.09.2024, regarding constitution of above committee i.e. ICC as per section 4 of the SHWW Act, has been revised due to transfer of some ICC members from the committee.

The revised ICC will comprise of the following officials, with immediate effect-

Sl. No	ID. No.	Name	Gender	Deptt.	Designation	Role	Contact No.
1	0000	Puja Sangmai	F	APDCL	Jr. Manager	Presiding Officer	9365589182
2	21141	Surendra Kumar	M	HR	DGM (HR & Admin)	Member	7827989570
3	19070	Awadhesh Kumar	M	M&CS	SM (M&CS)	Member	8638838134
4	10006	Shyamalika Das	F	Time Office	DEO	Member	6001054461
5	10029	Kati Timungpi	F	MM	Despatch-MM	Member	7638807265

The ICC members are advised to meet at least on quarterly basis & discuss the issue (s) if any, on received of the complaint for the same.

This issues with the approval of the Competent Authority.


(Surendra Kumar)
HOD (HR)

Distribution :-

- PS to GM for kind information of GM
- HOD (HR), CO, CCI New Delhi – for kind information please.
- All Notice Board :
- All HODs :
- Individual concern

